



MINUTES

2021 Annual General Meeting

Date | Time 20/05/2021 1:00 PM | *Meeting called to order by* Brad Joice, York Regional Police Service

Location

Zoom Meeting

In Attendance – Confirmed

Executive;

1. **Brad Joice, Chair** - Detective Sergeant, York Regional Police, Forensic Identification Unit
2. **Brad Donais, Conference Director** - D/Sergeant, Toronto Police Service, Forensic Identification Services
3. **Trevor McLeod, Director of Communication**, Inspector, Ontario Provincial Police, Forensic Identification Services
4. **Bart Gilligan, Secretary** - Staff Sergeant, Ottawa Police Service, Forensic Identification Section
5. **Todd Christie, Treasurer**, Inspector, Peel Regional Police Service, Duty Inspector
6. **Jeremy Ashley, Director at Large**, Detective, Belleville Police Service, Forensic Identification Services
- 7.
8. **Lisa Racine, Director at Large**, Detective, Niagara Regional Police Service, Forensic Identification Services
9. **Jennifer Savage, Director at Large**, Detective, Niagara Regional Police Service, Forensic Identification Services
10. **Thomas Greer, Director at Large**- Detective, Toronto Police Service, Forensic Identification Services
11. **Rhonda Alcock, Director of Standards** - Detective Sergeant, Halton Regional Police, Forensic Services

Regrets

12. **Rob Hofstetter, Director of Education & Training** - Detective, Peel Regional Police Service, Forensic Identification Services

Additional Attendees

See Annex A

Executive

Chair – Brad Joice
Vice Chair – Rob Hofstetter
Secretary – Bart Gilligan
Treasurer – Todd Christie
Vice Treasurer – Drew Groves

Past Chair - Jeff Ward

Directors

Conference Director – Brad Donais
Director of Communication – Trevor McLeod
Director at Large - Rhonda Alcock
Director at Large – Thomas Greer
Director at Large – Jeremy Ashley
Director at Large – Lisa Racine
Director at Large - Jennifer Savage
Director of Education and Training – Rob Hofstetter
Director at Large – Thomas Greer

Approval of Minutes

N/A

VI. Financial Update:

- See Annex B

Todd Christie

VII. New Business

Bylaw change proposals:

- **Formal Change to AGM Date:**
 - change date to May of each year to be aligned with the training conference
 - Motion: Brad Joice
 - Seconded: Bart Gilligan
 - Voting Results: 100% in favour (24 votes)
- **Change the following positions to *Directors at Large*:**
 - Education and Training Director
 - Conference Director
 - Vice-Treasurer
 - Motion: Brad Joice
 - Seconded: Drew Groves
 - Voting Results: 100% in favour (24 votes)
- **Change *Standards Director* to *Membership Director***
 - Motion: Brad Joice
 - Seconded: Bart Gilligan
 - Voting Results: 100% in favour (24 votes)
- **Change Requirements for an *independent scrutineer*, not a member of the Association - proposal for Scrutineer to: *may be a member of the association, but from an agency not involved in any election candidates.*(Section 1-B-h)**
 - Motion: Bart Gilligan
 - Seconded: Brad Joice
 - Vote Results: 96% in favour (23 votes in favour/ 1 against)
- **Remove “*All election voting shall be done by secret ballot*” (Section 1-B-i)**
 - Motion: Brad Joice
 - Seconded: Sean Fitzpatrick
 - Vote Results: 92% in favour (22 votes in favour/ 2 against)

Brad Joice

VIII. Elections

- Exec members up for renewal/end of mandate:
 - Secretary (Current Bart Gilligan)
 - Director at Large (current Vice Treasurer - Drew Groves)
 - Communications Director (current Trevor McLeod)
 - Membership Director (current - Rhonda Alcock)

- **Scrutineer:**
 - Rhonda Alcock

- **Nominations:**
 - **Secretary**
 - Jenn Savage nominated by Drew Groves
 - Vote: Acclaimed

 - **Communications Director**
 - Trevor McLeod nominated by Brent Robitaille (OPP)
 - Matt Yee nominated by Scott Booker (YRPS)
 - Vote: McLeod: 52.4% Yee: 47.6%

 - **Membership Director**
 - Sean Fitzgerald nominated self
 - Vote: acclaimed however dependent on results of Comm Dir.

 - **Director at Large**
 - Drew Groves (Self for re-election) -
 - Brent Robitaille (Trevor) - accepted
 - Ugo Garneau (Bart) - Declined
 - Drew Groves and Brent Robitaille: acclaimed

IX. Open Discussion

- Rob Hofstetter working on DVI course - TBD Peel PS hosting in Fall timeframe
- OPC (Rob Rigoli) update on FIS training
- Brad J. encouraged participation in OFIA, recommendations for training and advancing the association
- Reach out to Brad J. for feedback on virtual format for AGM.

X. Adjournment

- Brad J: 14:23hrs

Outstanding Items All

Not discussed

Budget

See Annex B

Action Items from Previous Meeting

None

Resolutions

See above

Next Meeting of OFIA Executive

TBD

Brad J. to send out meeting invite via email

Meeting Adjourned

05/20/2021 13:00hrs

Minutes prepared by Bart Gilligan , Secretary

Annex A**2021 OFIA AGM Attendees (virtual)**

Brad Joice	Jeff Tebby	Rowena Edey
Trevor McLeod	Karl Opresnik	Jason Williams
Todd Christie	Andrea McGrath	B. Henderson
Brad Donais	Al McDonald	
Bart Gilligan	Matthew Yee	
Rhonda Alcock	Michelle Pflug	
Jennifer Savage	Nicole Burley	
Lisa Racine	Rob Rigole	
Jeremy Ashley	Sean Fitzgerald	
Tom Greer	Chris Terstier	
Drew Groves	Tracey Bloomsfield-McTavish	
Scott Booker	Ugo Garneau	
Brent Robitaille	Deanna Walton	
Amy Moore		

ONTARIO FORENSIC INVESTIGATORS ASSOCIATION

2020 Financial Statement – Year End

Income

1. 2019 Year End TD Account Balance

\$39,165.41

2. 2020 OFIA Conference (net of Refunds*)

\$ 1,681.50

3. TPS Registration (2019 ADLP Course Registration(late))

\$900.00

4. 2020 Membership Dues (net of PayPal fees)

\$ 3,889.30

TOTAL INCOME

\$45,636.21

Expenses

5. 2019 AGM – Nottawasaga Inn Fee (Balance Owed) \$

1,978.46

6. 2019 AGM Supplies

\$ 106.25

7. 2020 CanFRWG Website Sponsorship
\$ 180.09
8. 2020 OFIA Website Maintenance Fees \$
261.28
9. OFIA Administration (Banking fees, Stamps,etc)
\$ 15.72
10. 2020 OFIA Challenge Coins
\$ 1,700.65
11. 2019 Compassionate – (Paid to Jeff in 2020) \$
185.70
(Edible Arrangement to OPP – Jeff Harmer)
- 2020 Compassionate – Cancer Society Donation
\$ 101.50
(In Memory of Bart’s Mom)

TOTAL EXPENSES \$ 4,529.65

CURRENT ACCOUNT BALANCE \$41,106.56 (as of May 11,2021)

Notes: *Woodstock , Belleville and Nikon Canada hold credits for the 2022 OFIA Conference. All other delegates or vendors have been reimbursed.

Belleville paid Membership Dues in Nov 2019 , validates 2020 membership, but \$ accounted in 2019.

2020 and 2021 OFIA MEMBERSHIP ROSTER

Note: 2021 Membership Dues are waived due to COVID and FIS budget Concerns

MEMBERSHIP LIST (2020 DUES PAYMENT RECEIVED AS OF 12 May 2021)

1. OTTAWA
2. SOUTH SIMCOE
3. HAMILTON
4. HALTON
5. ST.THOMAS
6. PEEL
7. TORONTO
8. WOODSTOCK
9. YORK
10. DURHAM
11. BRANTFORD
12. LONDON
13. BROCKVILLE
14. GUELPH
15. THUNDER BAY
16. OPP
17. CFS
18. WINDSOR
19. ONTARIO POLICE COLLEGE
20. NIAGARA
21. BELLEVILLE
22. COBOURG

Removed Members for Non-payment

Office of the Fire Marshall

Kingston

Barrie

RCMP

Dept. of National Defence

SIU