



MINUTES

OFIA 2018 Training Conference Meeting

Date | time 12/06/2017 11:00 AM | *Meeting called to order by* Jeff Ward, Durham Regional Police

Location

Toronto FIS

In Attendance – Confirmed

Executive

1. **Jeff Ward, Chair** - Detective Sergeant, Durham Regional Police, Forensic Identification Unit
2. **Brad Joice, Vice Chair** - Detective Sergeant, York Regional Police, Forensic Identification Unit
3. **Bart Gilligan, Secretary** - Staff Sergeant, Ottawa Police Service, Forensic Identification Section
4. **Rhonda Alcock, Director of Standards** - Detective Sergeant, Halton Regional Police, Forensic Services
5. **Liz Benoit, Conference Director** - Detective Sergeant, Toronto Police, Forensic Identification Services
6. **Rob Hofstetter, Director of Education & Training** - Detective, Peel Regional Police Service, Forensic Identification Services
7. **Brad Collins, Director of Communication**, Staff Sergeant, Ontario Provincial Police, Forensic Identification Services
8. **Todd Christie, Treasurer**, Detective, Peel Regional Police Service, Forensic Identification Services
9. **Thomas Greer, Director at Large**- Detective, Toronto Police Service, Forensic Identification Services
10. **Massimo Giuliani, Director at Large**, Sergeant, Hamilton Police Service, Forensic Identification Services
11. **Matthew King, Director at Large**, Detective, Niagara Regional Police Service, Forensic Identification Services
12. **Ron Schistad, Director at Large**, Video Analyst, Ontario Provincial Police

Regrets

13. **Alan Benton, Retired member** – Owner, BentonForensics.com
14. **Andrea Hills, Director at Large**- Sergeant, Royal Canadian Mounted Police, Canadian Police College
15. **Dave Tovell, Past Chair** - Director, Ontario Provincial Police, Forensic Identification Services
16. **Brian Rogers, Director at Large** - Staff Sergeant, Niagara Regional Police Service

Additional Attendees

17. Courtney Ervick, Toronto Police Service
18. Samuel Thompson, York Regional Police Service
19. Trevor McLeod, Ontario Provincial Police
20. Jonathan Newman, Centre of Forensic Sciences
21. J.P. Duchesne, Centre of Forensic Sciences
22. Ron Shistad, Ontario Provincial Police
23. Colleen McCormick, Ontario Provincial Police
24. Bryce MacLean, Durham Regional Police Service

Executive

Chair – Jeff Ward

Vice Chair – Brad Joice

Secretary – Bart Gilligan

Treasurer – Todd Christie

Vice Treasurer – Brad Joice

Past Chair - Dave Tovell

Directors

Conference Director – Liz Benoit

Director of Communication – Brad Collins

Director of Standards – Rhonda Alcock

Director of Education and Training – Rob Hofstetter

Director at Large – Thomas Greer

Director at Large – Matthew King

Director at Large – Andrea Hills

Approval of Minutes

Not discussed.

Jeff opening welcome to attendees and presented a review of the executive meeting, identifying the following priorities for the 2018 OFIA Training Conference:

- Coordination of payments
- Conference agenda
- keynote speakers
- Promoting the conference, through:
 - Our own people (those present)
 - contact regional services

Discussion with emphasis on the following:

- Review Positions and syllabus for the conference:
 - Identify marquee speaker:
 - Pulse Nightclub Presentation
 - Boston Bombing
 - OPS - October 22 Shooting in Ottawa?
 - Others??
 - Itel Dror - Bias in fingerprint examination
 - Day 1 - in main hall
 - Day 1 - in main hall
 - includes FIOs, SOCO, Video, Tech side
- Vendors:
 - Rhonda, Brad and Ron to help organize
 - Set up night prior to start
 - arrange coffee
- Registration:
 - set at \$400/delegate, includes:
 - breakfast/lunch/coffee breaks
 - associated conference costs
- Hotel:
 - \$109/ni secured
- Tasks:
 - Establish main presenters to promote conference to services/agencies
 - need ideas for presenters
 - call for abstracts has gone out
 - all are encouraged to seek others to consider presenting
 - include all disciplines: Tech/Video/FIS

- Theme: Mass Casualty
 - Presentations under consideration:
 - Pulse nightclub
 - Boston Marathon Bombing
 - OPS Mass Casualty protocol and portable morgue system
 - Day 1: large venue, includes all delegates
 - marque speaker presentations
 - Day2/3: smaller venues
 - split off into break-out rooms
 - Target length: 1.5 hours, but flexible in length
 - workshop style presentations
- Delegate sizing:
 - Venue is large enough to accomodate approx 140 people
 - Target: 100-120 delegates

Conference Registration

Courtney Ervick

- Cost: \$400/delegate, taxes included
- Credit card payment available
- Cheques to OFIA Treasurer: Todd Christie
- There will be a link to hotel reservation
- Cancellation Policy
 - non-refundable
 - transferable to another member
- Registration contact:
 - Courtney: 82748@torontopolice.on.ca or tel: 905-870-5203
 - Liz: lisabet.benoit@torontopolice.on.ca or tel: 416-808-6874
- Workshop registration:
 - popular component of the Toronto Ident Conference
 - Deadline:
 - is flexible
 - encourage early registration to membership

Centre of Forensic Sciences

Jonathan Newman

Jonathan presented SEVERAL ideas for workshops (to everyone's delight!), including:

- Accreditation:
 - key elements of the pending Forensic Standards
 - CFS experience with accreditation
 - what is involved/what it takes
 - proposal to evaluate a current FIS unit
 - examine new legislation:
 - Safer Ontario Act

- PSA
- CFS Specific:
 - emerging/new technologies:
 - Rapid IBIS & IDENT, DNA
 - scenarios of deployment
 - evidence recovery and submission protocols
 - Focus on bio:
 - how to improve?
 - contamination
 - lab procedures, protocols
 - Scene:
 - challenges
 - multiple scene approach
 - lessons learned
 - Alternate light sources
 - pre-screen items
 - use of UV, LASER, IR
 - Uses:
 - at scenes
 - exhibit exam
 - lab setting
 - IteI Dror - Bias in fingerprint examination
 - joint submission with CFS
- What about Pathology??
 - Jonathan to contact pathology to determine interest/availability
 - potential topics:
 - Mass cas
 - transition and interactions:
 - Scene
 - Pathology
 - CFS

Miscellaneous Discussion and Action Items

Open discussion

- Case studies are always well received:
 - suggestions to be sent to Rob & Tom to colate
 - suggestions:
 - OPP Homicide Investigation: Masilum(Sp?) Homicide
 - MAG
 - Crown
 - Defence
 - discussion on expert witness testimony
- Important that work done by major investigative and forensic components:
 - CID-FIS-Video-Tech-etc
- Vendors: reminder to refer to Rhonda, Brad and Ron

- Training/Speakers:
 - reminder Rob & Tom will monitor/collect/triage abstracts
 - Current calls for abstracts has gone out to:
 - OFIA members
 - ATF
 - FBI
 - DND/MPs
 - U of T
 - UOIT
 - UCRT
 - OFM
 - Schedule recap:
 - Day 1:
 - AM: FBI and/or others
 - PM: OPP Homicide case
 - Day2:
 - Workshops
 - Day 3:
 - Workshops
- Travel Arrangements (local): Mass to coord
- General Contact info:
 - all correspondence to be sent to OFIA Exec email:
 - OFIA.EXECUTIVE@gmail.com
 - Include “**Conference**” in the subject line

Conference Updates

Regular teleconferences to be held:

- Bi-weekly beginning in January '18
- Next teleconference:
 - 10:00hrs 3 January 2018
 - Task: All to provide update on each area

Resolutions

Not discussed

Action Items

See above

12:00hrs: Ajournement

Conference Contact List

Name	Organization	Email	Phone
Jeff Ward	DRPS	871@drps.ca	905-261-4118
Brad Joice	YRP	727@yrp.ca	905-830-0303 x7800
Todd Christie	PRP	1959@peelpolice.ca	905-453-2121 x4813
Rob Hotstetter	PRP	2299@peelpolice.ca	905-453-2121 x4815
Courtney Ervick	TPS	82748@torontopolice.on.ca	905-870-5202
Samuel Thompson	YRP	2007@yrp.ca	905-830-0303 x7803
Trevor Mcleod	OPP	Trevor.mcleod@opp.ca	705-329-6927
Brad Collins	OPP	Brad.collins@opp.ca	613-328-4224
Bart Gilligan	OPS	gilliganb@ottawapolice.ca	613-898-7041
Jon Newman	CFS	Jonathan.newman@ontario.ca	647-329-1322
JP Duchesne	CFS	Jp.duchesne@ontario.ca	647-329-1381
Ron Schistad	OPP	Ron.schistad@ontario.ca	705-329-7658

Colleen McCormick	OPP	Colleen.mccormick@opp.ca	705-828-2677
Matt King	NRPS	Mathew.king@niagarapolice.ca	905-329-7095
Massimo Giuliani	Hamilton PS	Mgiuliani.ofia@gmail.com	905-981-6651
Bryce MacLean	DRPS	653@drps.ca	905-261-4082
Rhonda Alcock	HRPS	Rhonda.alcock@haltonpolice.ca	289-230-1911
Tom Greer	TPS	Thomas.greer@torontopolice.on.ca	416-808-6876
Liz Benoit	TPS	Lisabet.benoit@torontopolice.on.ca	416-808-6874

Next Meeting of OFIA

3/01/2018 10:00 AM, Executive Teleconference

Minutes prepared by Bart Gilligan, SSgt. OFIA Secretary